



# Y&G ACCOUNTING SERVICES INC.

**TRAVEL, BUSINESS, RENTAL, AND SELF-EMPLOYMENT BUSINESS**

**TAX YEAR \_\_\_\_\_**

**YOU MUST BRING THIS COMPLETED FORM TO YOUR APPOINTMENT**

**BUSINESS AUTOMOTIVE**

DO NOT COMPLETE THIS SECTION IF YOUR AUTOMOBILE IS USED ONLY FOR COMMUTING TO AND FROM WORK AND FOR PERSONAL TRAVEL

	VEHICLE 1	VEHICLE 2
TOTAL MILES AUTO DRIVEN	_____	_____
BUSINESS MILES DRIVEN	_____	_____
AVG. DAILY ROUND TRIP	_____	_____
COMMUTING DISTANCE	_____	_____
GASOLINE, OIL, REPAIRS, INSURANCE, ETC	_____	_____
VEHICLE RENTAL	_____	_____
PARKING FEES, TOLLS, ETC.	_____	_____
AWAY FROM HOME EXPENSE	_____	_____
AIR PLANE, CAR RENTAL, LODGING, ETC.	_____	_____
MEALS & ENTERTAINMENT	_____	_____
OTHER	_____	_____
OTHER	_____	_____

GROSS INCOME _____
RETURNS/ALLOWANCES _____
COST OF INVENTORY AT BEGINNING OF YEAR _____
COST OF PURCHASES DURING THE YEAR _____
COST OF PERSONAL USE ITEMS _____
COST OF INVENTORY AT END OF YEAR _____
COST OF LABOR _____
ADV _____
BANK CHG. _____
COMMISSIONS _____
DUES & PUBL _____
FREIGHT _____
INSURANCE _____
INTEREST _____
LAUND/CLEANING _____
LEGAL/PROF _____
OFFICE EXP _____
RENTAL _____
REPAIRS _____
SUPPLIES _____
TAXES _____
TRAVEL _____
MEALS & ENT _____
UTIL & PHONE _____
WAGES _____
OTHER _____
OTHER _____
OTHER _____
OTHER _____

**RENTAL INCOME & EXPENSES**

RENTAL PROPERTY ADDRESS

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_
- D. \_\_\_\_\_
- E. \_\_\_\_\_
- F. \_\_\_\_\_
- G. \_\_\_\_\_

	A	B	C	D	E	F	G
RENT RECEIVED							
ADVERTISING							
AUTO/TRAVEL							
CLEANING/MAINTENANCE							
INSURANCE							
LEGAL/PROFESSIONAL FEES							
INTEREST PAID							
REPAIRS							
SUPPLIES							
TAXES							
UTILITIES							
WAGES/SALARIES							
OTHER							
OTHER							

DID YOU OR A MEMBER OF YOUR FAMILY USE ANY OF THE PROPERTIES LISTED ABOVE FOR PERSONAL REASONS FOR MORE THAN 14 DAYS OR 10% OF THE TOTAL DAYS RENTED AT FAIR RENTAL VALUE DURING THE TAX YEAR? IF SO, LIST WHICH OF THE ABOVE PROPERTIES. \_\_\_\_\_

DID YOU ACTIVELY PARTICIPATE IN THE OPERATION OF EACH RENTAL PROPERTY LISTED ABOVE? \_\_\_\_\_

THE INFORMATION ON THIS QUESTIONNAIRE IS TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, CORRECT, AND COMPLETE. I UNDERSTAND THAT IF REQUESTED BY THE IRS, I WILL HAVE TO PRODUCE RECEIPTS TO BACK UP MY DEDUCTIONS.

\_\_\_\_\_  
**CLIENT NAME**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**CLIENT SIGNATURE**